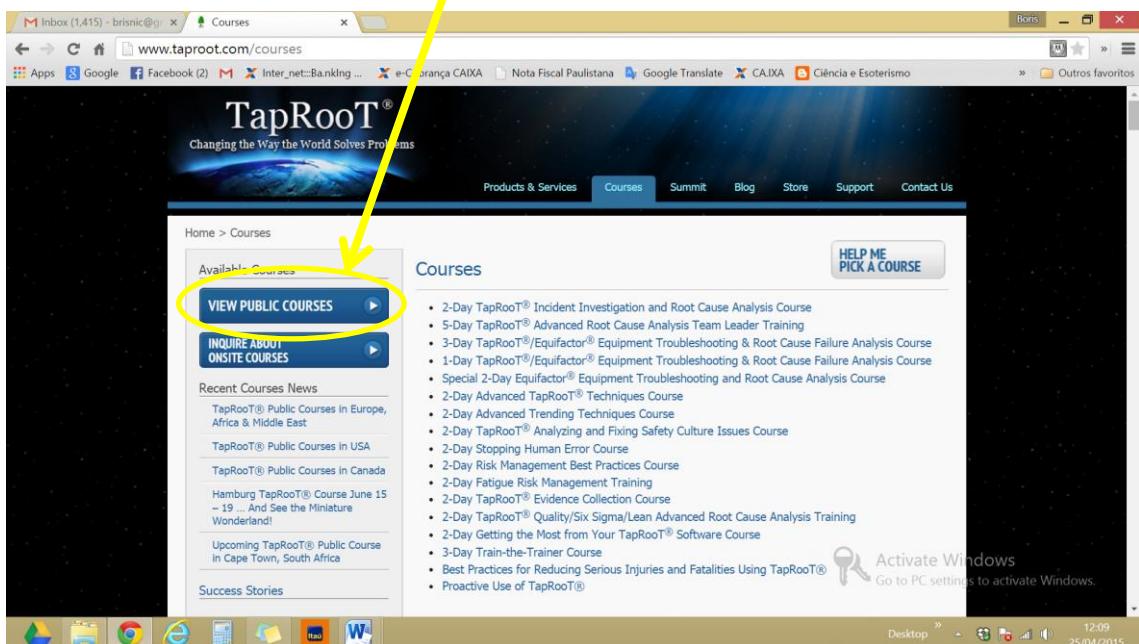


1- Acesse [www.taproot.com](http://www.taproot.com)

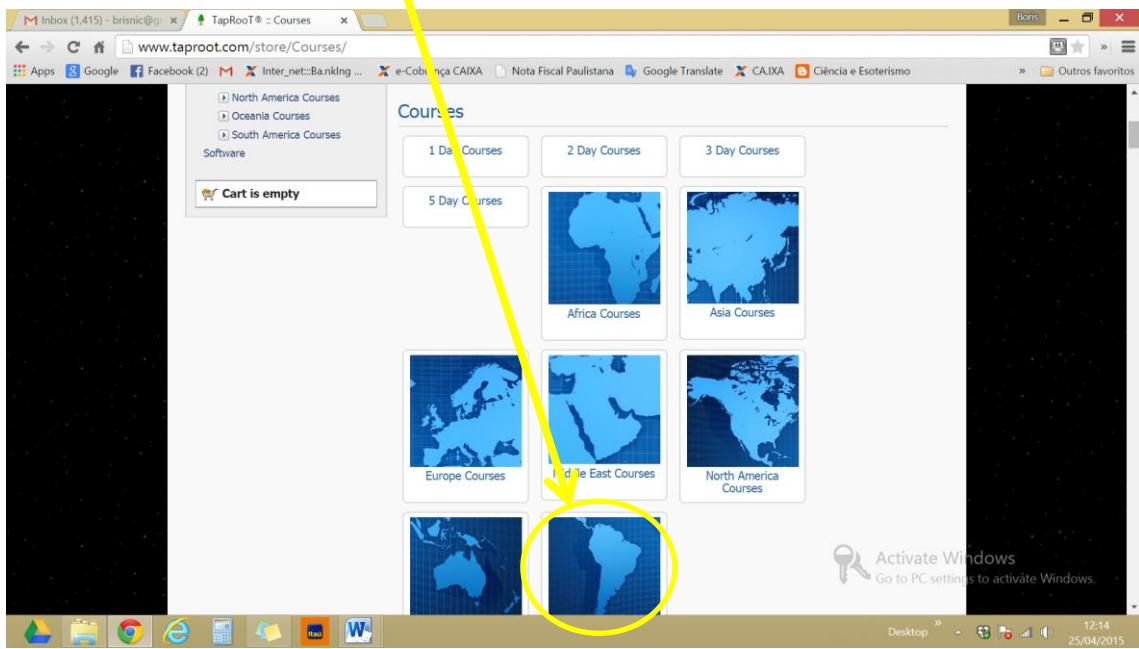
2- Na tela inicial clique em Courses



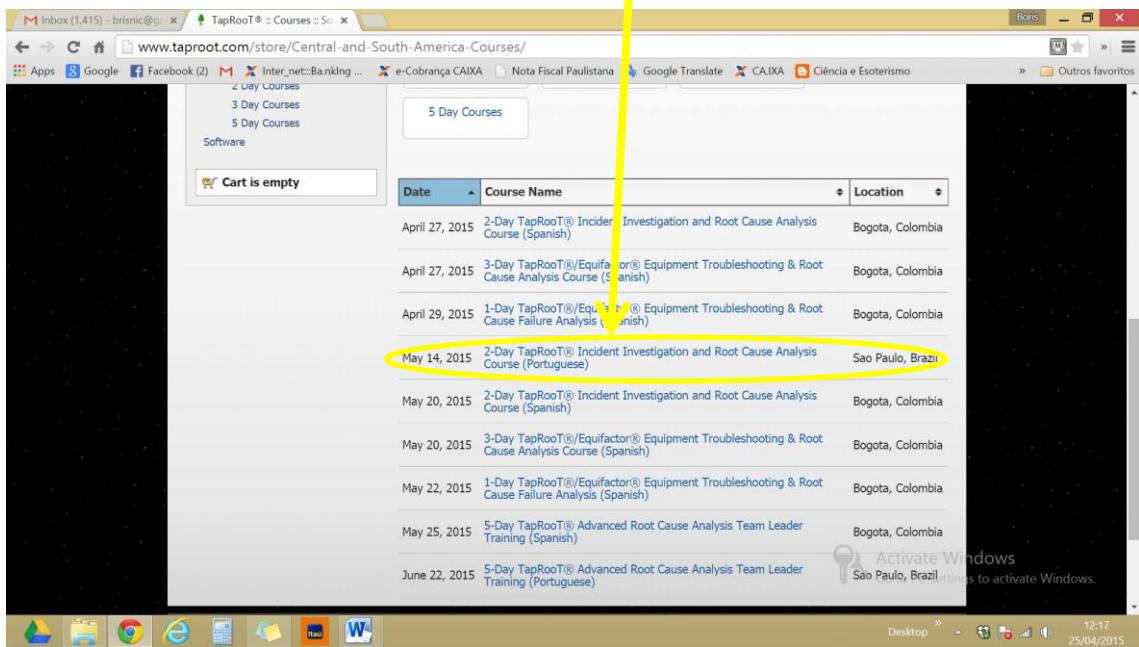
3- Quando abrir, clique em **VIEW PUBLIC COURSES.**



4- Role para cima e clique no Mapa da America do Sul.



5- Role para cima até a lista de Cursos e clique no Curso, local e data que voce pretende se registrar.



6- Preencher o Formulario (no estado, selecione Other), depois clique em **Add to cart**

This course is taught in Portuguese.

SKU	1505SAOP14
Course Start Date	May 14, 2015
Course Location	Sao Paulo, Brazil
Attendee's First Name*	boris test
Attendee's Last Name*	risnic test
Attendee's Job Title*	inst
Company Name*	ris
Industry*	teach
Attendee's Email*	brisnic@gmail.com
City*	São Paulo
State/Province*	OTHER
Postal Code*	05417001
Country*	BRAZIL
Phone*	551137913304
Fax	551137913304
Our price:	\$1,449.00

**Add to cart**

7- Vai aparecer o resumo do seu registro. Verifique se esta tudo correto, se não estiver correto clique em **Delete Item** e comece de novo, se estiver certo clique em **Checkout**

Se precisa registrar mais alunos, clique em **Continue Shopping**

Please note: 1) Delivery Method is ignored if you are ordering Gift Certificates or electronically distributed products. 2) Gift Certificates are redeemed during Checkout process.

Remove	Product	Qty	Price	Total
	2-Day TapRooT® Incident Investigation and Root Cause Analysis Course (Portuguese)	1	\$1,449.00	\$1,449.00

Registration details:  
First Name: boris test  
Last Name: risnic test  
Title: inst  
Company: ris  
Industry: teach  
Email: brisnic@gmail.com  
City: São Paulo  
State: XX  
Zip: 05417001  
Country: BR  
Phone: 551137913304  
Fax: 551137913304

**Subtotal: \$1,449.00**

**Continue shopping** **Checkout >**

If you have a valid discount coupon, enter the code below and the store will deduct the discount from your order total.

8- Vai abrir a tela de formulario para dados de endereco de entrega e dados da sua empresa, preencha e clique em **Submit**

Se quiser colocar endereco de entrega diferente ou se quiser se cadastrar no site de compras clique **nestes campos**

Personal details

Use the form below to provide your personal and business details that are necessary to place the order. This info is essential for correct use of our services.

The fields marked with \* are mandatory.

Billing address

First name: \* boris test  
Last name: \* brisnic test  
Email: \* brisnic@gmail.com  
Phone: \* 7913304  
Company: \* RIS CONSULTORIA LTDA  
Address: \* Rua Mourato Coelho, 994  
City: \* VILA MADALENA  
State: \* São Paulo  
Country: \* Brazil  
Zip/Postal code: \* 05417001

Ship to a different address   
Create Customer Account

**Submit**

9- Vai abrir a tela de Shipping & Payment (embarque e pagamento). Confira os dados e escolha sua opção de **Payment Method**:

**Pay now:** Se voce vai pagar agora com um Cartão de Credito, ou,

**Get a Quote:** Se voce precisa de um **Orçamento** e uma **Invoice** (Fatura) para aprovar verba e pagar no setor de Cambio do seu Banco, em Reais.

Shipping address

Rua Mourato Coelho, 994  
VILA MADALENA  
São Paulo, SP 05417001  
Brazil

Delivery method

Free shipping

Please note:

- All shipping date ranges are estimates
- We do not guarantee delivery dates for any order
- Order subject to verification of eligibility especially for Course Materials and other licensed products
- Business Days exclude Saturday, Sunday and U.S. Holidays

Billing address

Rua Mourato Coelho, 994  
VILA MADALENA  
São Paulo, SP 05417001  
Brazil

Payment method

Pay Now  
 Gift Certificate  
 Get A Quote

Note: Selecting Get A Quote will not reserve you a seat in the course. Your registration will not be confirmed until payment is received and courses often reach their capacity. To guarantee your seat in the course, select Pay Now.

**Continue**

10- Vai abrir a tela Final com as **4 etapas** completas e o resumo de seu registro.

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Changing the Way the World Solves Problems

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You qualify to receive a licensed copy of TapRooT® Software Single User Version 5 for only \$1895.00 \$795.00.  
Register 3 or more attendees for a course at the same time and receive a \$100 discount on each registration.

Your cart Personal details Shipping & Payment Place order

Place order

Product	Price	Quantity	Subtotal
2-Day TapRooT® Incident Investigation and Root Cause Analysis Course (Portuguese) Start Date: May 14, 2015 Location: Sao Paulo, Brazil	\$1,449.00	1	\$1,449.00

Selected options:  
First Name: boris test  
Last Name: brisnic test  
Title: Inst  
Company: ris

Activate Windows Go to PC settings to activate Windows.

11- Role a tela para cima, aceite os termos e submeta a ordem clicando em **Submit Order**

Se quise, coloque comentarios no campo.

Payment method: Get A Quote

Payment details Change payment method

PO number

Company name \*

Notes

Customer notes:

I accept the "Terms & Conditions" and "Privacy statement"  
 I accept the "Get A Quote Terms & Conditions".

Submit order

Authorize.Net

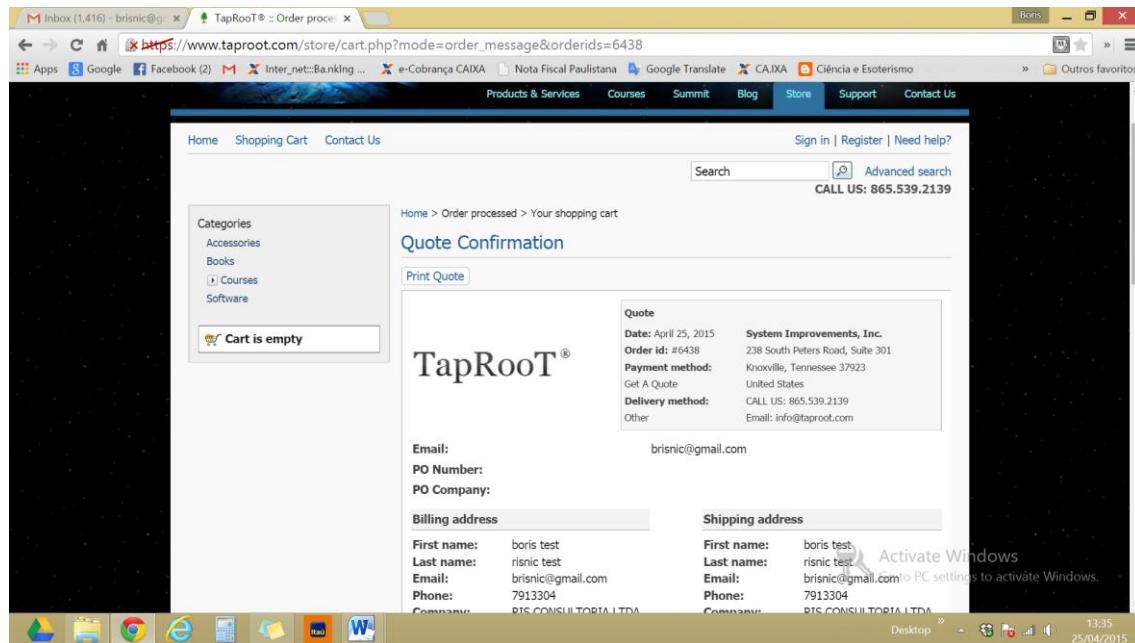
Activate Windows Go to PC settings to activate Windows.

12 Vai abrir a tela final com a Cotação solicitada **QUOTE**, pode imprimir.

Voce recebera imediatamente um email com a mesma Cotação.

Mas esta ainda não é a Invoice para voce pagar no Banco.

Com esta Cotação voce pode gerar o Pedido de Compras e obter aprovação na sua empresa.



LEMBRE-SE: SUA VAGA NÃO ESTA GARANTIDA ATÉ O PAGAMENTO DA INVOICE.

A INVOICE VAI SER EMITIDA COM DATA DE 10 DIAS ANTES DO CURSO, MAS ACONSELHO PAGAR LOGO QUE CONSEGUIR APROVAR.